Georgia Department of Education TLE Electronic Platform TKES Quick Reference for Orientation and Self-Assessment Teacher

How to Sign-off on	1. From the home page, under <i>My Plans</i> , click on <i>Start Plan</i> for the current year Teacher Key Effectiveness System.			
Orientation	Enective	css system.		
	My Plans			
	Evaluation			
	Norme		Step	Spdatest
	© Tea	her Keys Effectiveness System 2013-2016		Start Plan
	🖬 View Ar	bioud		
	2. Click on (Prientation & Familiarization.		
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	3. Click on (Drientation. Click Start or Current Step.		
	in Orier	Crientation	Cu	rrent Step
	4. Review th	e Assurances. Click Accept to compl	ete the Orientation.	
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	the strength the bound by	er names () debetering age the thread also compatible thread threads the age. The days of the size has compatible an	- Andrease	
	No. of States			
	5. Click <i>Bac</i>	t to return to the Teacher Keys Effect	iveness System 2014- 2105 plan	1.
	Teach	er Keys Effectiveness System 2	2014-2015	
	~	Back Print Forms 🔹	Drientation for Test T	eacher2

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How to Complete the Self- Assessment	1. Click on the current year for the <i>Teacher Keys Effectiveness System</i> under My Plans.				
	My Plans				
	Carrent Statuetion Artisted Systems 2024-2012				
	2. Click on <i>Self-Assessment and Pre-Evaluation Conference</i> to open the container and click on the <i>Self-Assessment</i> to enter into it.				
	Self-Assessment & Pre-Evaluation Conference				
	Self-Assessment				
	Teacher reflects on areas of strength and growth related to each standard and completes a Read More				
	3. Click Start New to begin the Self-Assessment.				
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	4. <i>Rate each standard</i> (a). Provide <i>Strengths</i> and <i>Areas for Growth</i> by clicking on <i>Edit</i> (b). Click <i>Save Changes</i> (c). Once complete, <i>Share</i> (d), then click <i>Finalize</i> (e). <i>Save and Exit</i> (f). (<i>Teachers should rate themselves on each standard and may identify strengths and areas for growth</i>).				
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	5. To return to the Self-Assessment before complete, click <i>Continue</i> on the Menu button. To return to the Self-Assessment once complete, click on <i>Feedback</i> on the Menu button.				
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